

St. George

Community Consolidated School District No. 258

5200 East Center Street - Bourbonnais, Illinois 60914

Phone (815) 802-3102 / Fax (815) 939-0824

SUPERINTENDENT OF SCHOOLS

Helen Boehrsen

BOARD OF EDUCATION

Darrell Pendleton, President
Thomas Yuska, Vice-President
Addison Goering, Secretary
LaDawn Armstrong, Member
Paula Dykstra, Member
Ryan Cox, Member
Kathy Fouts, Member

Minutes of the Regular Board of Education Meeting December 20, 2018

Meeting was Called to Order at 6:31 p.m. by President, Darrell Pendleton.

Present at **Roll Call**: Pendleton, Yuska, Goering, Dykstra, Armstrong, Cox.

Absent: Fouts.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Helen Boehrsen, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Christine Johnston, Principal; Bryan Wells, Assistant Principal/Athletic Director; Sara Earling, Substitute Board Recording Secretary; and Diane Stedman-Martin, Teacher/Union President.

Additional Agenda Items: The Board approved adding the resignation of Bethany Panizzi as Junior High Math Teacher and Math Team Sponsor effective January 11, 2019 to the Consent Agenda.

Introduction of Guests and Comments

The St. George School State 8th Grade Girls Basketball Team was recognized. The coaching staff gave a synopsis of the season and introduced the team members that were present. The Board congratulated the 8th Grade Girls Basketball Team and Coaching Staff for their accomplishments this season.

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mrs. Armstrong made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting, November 26, 2018
- Minutes from Special Board Meeting, December 13, 2018
- Financial Reports
- Monthly Expenditures
- Resignation:
Bethany Panizzi, Junior High Math Teacher and Math Team Sponsor – Effective January 11, 2019

- Press Policy 99, First Reading:
 1. School Board
 - 2:70 – Vacancies on the School Board – Filling Vacancies
 - 2:80 – Board Member Oath and Conduct
 - 2:120 – Board Member Development
 - 2:150 – Committees
 - 2:250-E2 – Immediately Available District Public Records and Web-Posted Reports and Records
 - 2:260 – Uniform Grievance Procedure
 2. General School Administration
 - 3:40 – Superintendent
 3. Operational Services
 - 4:15 – Identity Protection
 - 4:45 – Insufficient Fund Checks and Debt Recovery
 - 4:130 – Free and Reduced-Price Food Services
 - 4:170 – Safety
 4. General Personnel
 - 5:10 – Equal Employment Opportunity and Minority Recruitment
 - 5:20 – Workplace Harassment Prohibited
 - 5:30 – Hiring Process and Criteria
 - 5:60 – Expenses
 - 5:100 – Staff Development Program
 - 5:190 – Teacher Qualifications
 - 5:200 – Terms and Conditions of Employment and Dismissal
 - 5:220 – Substitute Teachers
 - 5:230 – Maintaining Student Discipline
 - 5:300 – Schedules and Employment Year
 5. Instruction
 - 6:20 – School Year Calendar and Day
 - 6:50 – School Wellness
 - 6:60 – Curriculum Content
 6. Students
 - 7:70 – Attendance and Truancy
 - 7:100 – Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
 - 7:190 – Student Behavior
 - 7:200 – Suspension Procedures
 - 7:250 – Student Support Services
 - 7:260 – Exemption from Physical Education
 - 7:290 – Suicide and Depression Awareness and Prevention
 - 7:305 – Student Athlete Concussions and Head Injuries
 7. Five Year Review Policies
 - 2:80-E – Board Member Code of Conduct

Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

Administrative and Board Committee Reports

Superintendent Report – Superintendent Boehrnsen

Ms. Boehrnsen presented a banner-style thank you card which was made and signed by staff in appreciation for the holiday luncheon.

Ms. Boehrnsen also presented the community facility survey results to the Board and highlighted the key areas that were deemed most important to St. George School families. One hundred twenty-five (125) St. George School parents and guardians participated in the survey from which the following results were obtained:

Percentage of survey participants who believe it is “very important” or “somewhat important” to:

- Eliminate the use of mobile units (82.4%)
- Improve school safety and security (96.8%)
- Modernize HVAC (Heating Ventilation and Air Conditioning) systems (97.6%)
- Improve technology in classrooms (96.8%)
- Modernize learning spaces (92.8%)

Percentage of survey participants who “Strongly Agree” or “Agree” that:

- The District’s facility needs must be addressed now (78.4%)
- Improving school safety and security must be addressed now (83.2%)
- Mobile classroom structures must be addressed now (76%)
- Support adding classrooms to the existing building to replace mobile classroom structures (81.6%)

Principal – Christine Johnston

Mrs. Johnston reported that the 2nd Annual PARCC Breakfast, which was held earlier that same day, was a success. Mrs. Johnston praised all of those who helped with the breakfast. Mr. Pendleton remarked that it was a nice set up and a wonderful way to acknowledge the accomplishments of those students.

Assistant Principal – Bryan Wells

Mr. Wells noted that volleyball season starts in January. He noted that 48 girls tried out this year and that there were two rounds of tryouts due to the late season for Girls Basketball.

Committee Reports

KASEC: Ms. Boehrnsen stated that routine business was conducted at the December meeting.

Building: Mr. Yuska noted that a Facility Advisory Committee Meeting was held Monday, December 17, 2018 with about 30 people in attendance. Updates were given by the Administration on the previous 10 years of the building and growth. A facility tour was conducted followed by a question/answer session. Many attendees found the tour extremely enlightening and commented that while the school doesn’t appear to be old, they now realize that it needs updating. Concerns regarding issues with overall school security and the use of mobile units (especially with regard to inclement weather) were discussed. Mr. Yuska added that the meeting was extremely productive. Ms. Boehrnsen thanked Chris Marr for all of her help preparing for the Facility Advisory Committee Meeting and noted that the custodial staff does a great job keeping the building clean and maintaining the building to where concerns may not be noticed by others. In addition to structural changes needed to improve security, Ms. Boehrnsen noted that an A.L.I.C.E. informational night may be beneficial to St. George School families.

Parent Teacher Advisory (Behavior Intervention Committee): Mrs. Armstrong noted that some of the wording in the handbook needed clarification. Mr. Wells added that faculty members and administration met to discuss the changes.

Ms. Boehrsen highlighted the following:

- Students will be allowed to complete missed homework assignments for unexcused absences, but those grades will not count towards the student's overall grade. Those grades will be 'exempt' in PowerSchool. Ms. Boehrsen noted that the school should encourage students to make up assignments as it may affect them when making up assessments.
- Assessments should be made up before or after school and not during class time as student's need not miss any additional classroom instruction.
- Make-up work and missed assessments should be made up in the same amount of time the student missed-a day for a day. Failure to do so will result in a '0'.

A letter will be sent home to parents/guardians to explain the handbook changes.

Policy: The Policy Committee met to review policy changes contained in Press Plus, Issue 99.

Other: Current enrollment was noted to be 432 students.

Discussion and Possible Action Items

A. Approve Tax Levy Resolution / Certificate of Tax Levy for 2018 – **ACTION**

Motion was made by Mr. Yuska to approve the Tax Levy Resolution / Certificate of Tax Levy for 2018. Mr. Goering seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

B. Approve Application for Administrative Cost Waiver – **ACTION**

Motion was made by Mr. Cox to approve the Application for Administrative Cost Waiver. Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

C. Approve Revisions to the 2018-2019 St. George School Handbook – **ACTION**

Motion was made by Mrs. Armstrong to approve the revisions to the 2018-2019 St. George School Handbook as presented with an effective date of the first day of Quarter 3 in the 2018-2019 school year. Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

D. Approve Kings Financial Consulting, Inc. as the District's Municipal Advisor – **ACTION**

Motion was made by Mr. Cox to approve Kings Financial Consulting, Inc. as the District's Municipal Advisor. Mrs. Armstrong seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

E. Set time and date for Special Board of Education Meeting for January 8th, 2019 at 6:30 p.m. – **ACTION**

Motion was made by Mr. Yuska to table setting the time and date for a Special Board of Education Meeting for January 8th, 2019 at 6:30 p.m. until later in the meeting. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment

Closed Session

Motion was made by Mrs. Armstrong to enter Closed Session at 7:48 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).

Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

Mr. Cox made a motion to return to open session at 9:07 p.m. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

Action Items

A. Approve Closed Session Minutes from December 20, 2018

Mr. Yuska made the motion to approve the Closed Session Minutes from December 20, 2018.

Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Fouts.

Motion passed.

B. Approve Compensation of a Certified Employee for FY 2018-2019

Mr. Cox made the motion to approve the compensation of Carol Szynal as part-time School Psychologist at the rate of \$55 per hour plus paid mileage at the IRS rate effective January 1, 2019. Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

C. Approve Administrator Contract

Mr. Yuska made the motion to approve the administrative employment contract for Superintendent Helen Boehrsen as presented pending technical legal review for school years 2018-2019 through 2021-2022. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Cox, Goering, Dykstra, Armstrong.

Nays: None.

Absent: Fouts.

Motion passed.

D. Set time and date for Special Board of Education Meeting for January 8th, 2019 at 6:30 p.m.

Mr. Cox made the motion to set the time and date for a Special Board of Education Meeting for January 8th, 2019 at 6:30 p.m. Mrs. Armstrong seconded the motion.

Yeas: All.

Nays: None.

Absent: Fouts.

Motion passed.

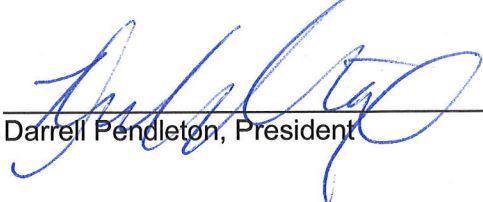
Mrs. Armstrong made the motion to adjourn at 9:41 p.m. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: Fouts.

Motion passed.



Darrell Pendleton, President



Addison Goering, Secretary